

## **CARD 1**

### **Number of employees**

- |   |                      |
|---|----------------------|
| 1 | 1–4                  |
| 2 | 5–9                  |
| 3 | 10–19                |
| 4 | 20–49                |
| 5 | 50–99                |
| 6 | 100–249              |
| 7 | 250–499              |
| 8 | 500–999              |
| 9 | 1000 persons or more |

## **CARD 2**

**Have you attended any of the following forms of vocational education?**

### **Apprenticeship training**

- education leading to a qualification
- other education

### **Vocational institution**

- education leading to a qualification
- other education

### **Vocational adult education centre**

- education leading to a qualification
- other education

### **University of applied sciences**

- university of applied sciences degree
- higher university of applied sciences degree
- open university of applied sciences course
- specialisation or continuing education at university of applied sciences

**Educational institution in the military field** (*conscript service not included*)

## CARD 3

**Have you attended a university, college or summer university?**

- **for basic degree** at university  
(*bachelor's, master's*)
- **for a post-graduate degree** at university  
(*licentiate, doctor*)
- at university or its continuing education centre in  
**a further training course**
- at university or its continuing education centre  
for a **separate degree** or **open university**  
**courses**
- **summer university**

## **CARD 4**

### **Folk high school or folk academy**

*(does not refer to an adult education centre)*

- education leading to a qualification
- other education

### **Music school or college**

- education leading to a qualification
- other education

### **College of physical education (sports institute)**

- education leading to a qualification
- other education

## **CARD 5**

- An adult education centre
- A language school or institute in Finland
- Training by an organisation, union or association (related to hobbies, free time or work)
- Courses or a study circle arranged by a study circle centre
- A dance school or institute
- A driving school

## CARD 6

- Training provided by your employer
- **Training provided by a training enterprise** related to work or free time (business-based training centres, consultants, etc.)
- Conferences, seminars or other similar training in Finland

## **CARD 7**

### **1. Generic programmes and qualifications**

1a Comprehensive school, gymnasium

1b Literacy and numeracy

1c Personal skills and development

### **2. Education**

### **3. Arts**

### **4. Humanities**

### **5. Language acquisition**

### **6. Literature and linguistics**

### **7. Social and behavioural sciences**

### **8. Journalism and administration**

### **9. Business and administration**

### **10. Law**

### **11. Natural sciences, mathematics and statistics**

### **12. Computer use**

### **13. Database and network design and administration; software and applications development and analysis**

### **14. Engineering and engineering trades, manufacturing and processing**

### **15. Architecture and construction**

### **16. Agriculture, forestry, fisheries and veterinary**

### **17. Health**

### **18. Welfare**

### **19. Personal services, hygiene and occupational health services**

### **20. Security services, transport services**

## **CARD 8**

### **Training organiser**

- 1 A training enterprise or a private training organisation
- 2 A commercial institution where training is not the main activity (e.g. equipment suppliers, parent and fellow enterprises)
- 3 Some non-commercial institution where training is not the main activity (e.g. libraries, museums, ministers)
- 4 A trade union
- 5 An employers' organisation, chamber of commerce, industry association
- 6 Some other association, organisation or union
- 7 Individuals
- 8 Other



## **CARD 9**

- 1 To do your job better
- 2 To improve your career prospects
- 3 To be less likely to lose your job
- 4 To increase your possibilities of getting a job or changing your job or profession
- 5 To start your own business
- 6 You were obliged to participate
- 7 To get knowledge or skills useful in your everyday life
- 8 To increase your knowledge or skills on a subject that interests you
- 9 To obtain a certificate
- 10 To meet new people/for fun

## CARD 10

- 1 To do your job better
- 2 To improve your career prospects
- 3 To be less likely to lose your job
- 4 To increase your possibilities of getting a job or changing your job or profession
- 5 To start your own business
- 6 You were obliged to participate
- 7 To get knowledge or skills useful in your everyday life
- 8 To increase your knowledge or skills on a subject that interests you
- 9 To obtain a certificate
- 10 To meet new people/for fun
- 11 For health reasons
- 12 To do voluntary work better
- 13 Because of organisational and/or technological changes at work

## **CARD 11**

### **Obstacles:**

- 1 You did not have the prerequisites that starting the training required
- 2 Training was too expensive or you could not afford it
- 3 Lack of employer's support
- 4 Lack of public employment services' support
- 5 Training conflicted with your work schedule
- 6 Training was not arranged close enough or at a suitable distance
- 7 You did not have time due to family responsibilities
- 8 Your health
- 9 Your age
- 10 Other personal reasons
- 11 It was difficult for you to find the training you wanted
- 12 Negative previous learning experiences
- 13 Course was booked up
- 14 The course was cancelled because of too few registrations

## **CARD 12**

### **Foreign language skills:**

- 1 You only understand and can use a few words and phrases.
- 2 You can understand and use the most common everyday expressions. You use the language in relation to familiar things and situations.
- 3 You can understand the essential of clear language and produce simple text and describe experiences and events and communicate fairly fluently.
- 4 You can understand a wide range of demanding texts and use the language flexibly. You master the language almost completely.

## **CARD 13**

- 1 You need more training in order to carry out your tasks well
- 2 Your present tasks correspond well to your present skills
- 3 Your present tasks are too simple, you think you could perform much more demanding tasks

## **CARD 14**

### **Students:**

**once you have finished your present studies you...**

- 1 Will continue to study
- 2 Will have a permanent job that corresponds to your qualifications
- 3 Will have a temporary job that corresponds to your qualifications
- 4 Will have a permanent job that does not correspond to your qualifications
- 5 Will have a temporary job that does not correspond to your qualifications
- 6 Will be unemployed
- 7 Will stay at home to look after children or the like
- 8 Will do your national service
- 9 Will take a year's sabbatical
- 10 Will do something else

## **CARD 15**

**Students: in about seven years you ...**

- 1 Will have a job that fully corresponds to your qualifications
- 2 Will have a job that corresponds to some extent to your qualifications
- 3 Will have a job in an entirely different field
- 4 Will continue to study
- 5 Will be doing something else

## **CARD 16**

**Students: in about seven years you will be...**

- 1 A worker in a lower-level position
- 2 In a supervision position
- 3 In a managerial position
- 4 In an executive position
- 5 In expert, designer or in development duties
- 6 In teaching
- 7 Other position